

Data Protection Statement

Institutional Client Relationship – CRM tool

Last update: 08/11//2021

This document provides an insight into how EIF HR processes your personal data in the context of Institutional Client Relationship – CRM tool.

Your personal data are processed by the European Investment Fund (“EIF” or “**Controller**”) in accordance with Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, as such regulation may be amended from time to time.

1. **Legal Basis**

Consent of the individuals

2. **Data subjects**

Potential investors into EIF 4th pillar products

3. **Purpose**

Keeping records of historical interactions with potential investors (who have been met/emailed/called, discussion outcome for each interaction, suggested next steps in the relationship)

4. **Data Categories**

Contract details (title, first name, function, professional email, professional phone number)

5. **Data Recipients**

Personal info available only for EIF ICR and IAM divisions

6. **Data Retention Periods**

10 years subject to review.

7. **Your Rights as the Data Subject**

- You have the right to obtain from the controller confirmation as to whether or not your personal data are being processed, and, if so, to access your personal data by contacting the Controller or through the EIF DPO and you will receive a response without undue delay (**right of access**);
- You have the right to obtain from the controller without undue delay the rectification of any inaccurate data and to have incomplete personal data completed (**right to rectification**);
- You have the right to obtain from the controller the erasure of your personal data when they are no longer necessary in relation to the purposes for which they were collected (**right to erasure**).
- You have the right to obtain from the controller restriction of processing of your personal data in the following cases (**right to restriction of processing**):
 - (i) if you contest the accuracy of your data;
 - (ii) if the processing of the data is unlawful;

(iii) if the EIF no longer needs the personal data referred to for the purposes of the processing; or

(iv) if you have objected to the processing of your data, pending the verification of whether the EIF has legitimate grounds overriding yours.

- You have the **right to object**, on grounds relating to your particular situation, when the processing of personal data is unlawful;
- You have the right to receive your personal data from the EIF in a structured, commonly used and machine-readable format to allow you to transmit your data to another controller without hindrance from the EIF to which the personal data have been provided (**right to data portability**);
- Data Subjects have the right to **withdraw their consent** at any time. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal
- To exercise your rights above, you may contact the Controller (info@eif.org) or the EIF DPO (dpo@eif.org).
- Furthermore, you may lodge a complaint with the European Data Protection Supervisor (www.edps.europa.eu) at any time (**right to lodge a complaint**).